

The Board of Education of the Fairfield City School District in the County of Butler, Ohio, held a Regular Meeting on the 15<sup>th</sup> of February 2018 in the Catherine D. Milligan Community Room.

#### OPENING OF THE MEETING – CALL TO ORDER

The meeting was called to order by the President at 6:30 pm.

ROLL CALL – Present: Mr. Begley, Mr. Berding, Mr. Hare, Mrs. O’Neal & Mrs. Shorter  
Absent: None

Also present: Mr. Smith, Mrs. Lane, Mr. Martin, Mrs. Wildow, Mr. Weiser & Mr. Clemmons

Mr. Hare asked that everyone join him in a moment of silence to remember the slain Westerville Police officers and students from Broward County Schools.

PLEDGE OF ALLEGIANCE –Michael Berding

#### PRESENTATIONS/RESOLUTIONS

##### A. Fairfield High School Spotlight – Bill Rice

Students from the organizations (BSU), Brothers & Sisters United and (ACT-SO), Afro-Academic, Cultural, Technological and Scientific Olympics presented information about each of their groups.

Mrs. O’Neal asked when the presentations will be made on February 23<sup>rd</sup> in the Performing Arts Center at the high school. Presentations will be made at 9:00am and 1:00 pm.

Mrs. Shorter thanked the group for their presentation.

Mr. Hare stated that the Board is very proud of the students. He challenged them to recruit new members.

##### B. Athletic Department Update – Mark Harden

Mr. Harden presented an update on the athletic department.

Board discussion:

Mr. Begley asked about the time table for the Christy Dennis stadium.

Response: It would take 8-12 weeks to accomplish.

Mrs. O’Neal asked about the baseball timetable.

Response: The work will take 3 months to accomplish once the season is over.

The new arena scoreboard is a few months away.

Mr. Berding asked if any of the projects have been budgeted.

Response: The lacrosse turf has been budgeted per Mrs. Lane.

Mr. Hare asked if we have \$42,000 available for projects requested.  
Response: Money is available.

Mr. Hare asked if we have pledges from the community for the stadium naming rights project and what the donation of \$1000 will afford the person making the donation.  
Response: There will be a sign at both entrances with the person's name and year of graduation.

Mr. Hare asked if it is time to rethink the \$100,000 target. He wanted to know if it should be lowered. Response: That is a Board decision.

Mr. Hare asked if the district would be American with Disabilities Act (ADA) compliant if the upgrades are made to the baseball and softball fields.  
Response: The fields will be American Disabilities Act (ADA) compliant.

Mr. Berding stated that a \$20,000 donation (of the \$42,000) was donated by the Fairfield City Schools Athletic Boosters. Response: Yes

Mr. Berding asked the original amount that was projected for the Athletic Department contributions.  
Response: The figure was \$250,000.

#### C. Website Redesign – Gina Gentry-Fletcher

Mrs. Gentry-Fletcher presented changes proposed for the district website.

Board discussion:

Mr. Hare asked who the target audience is for the district website.

Response: Parents, students and community members are the target audience.

Mr. Hare wanted to know if there is a way to get parental input.

Response: A survey could be designed to capture parental input per Mrs. Gentry-Fletcher.

Mrs. O'Neal stated that this needs to get done quickly and she would like to see it in place by the end of the school year.

Mrs. O'Neal asked if there was any information available on what content people search for the most. Response: We do have analytics available.

Mrs. O'Neal asked if the \$2000 fee is all inclusive. Response: It is.

Mrs. Shorter asked about deadlines for tests and scrolling marquee.

Response: The scrolling marquee is not ADA compliant, so it is no longer used with the current website.

Mrs. Shorter also asked if we have looked at other school websites for ideas.

Response: We have looked at other school websites.

Mrs. Shorter commented that she does not think social media is prominent enough.

Mr. Berding would like to keep the keyboard search in policies available.

Response: It will be kept.

#### COMMUNICATION - None

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. Please know that this time has been set aside for the Board to listen to you. Your comments are valued and will be taken into careful consideration. The Board will not engage in dialogue at this time. Presentations are limited to five (5) minutes each.

#### SUPERINTENDENT'S RECOMMENDATIONS AND REPORTS

##### 18-15 RESIGNATIONS/LEAVES OF ABSENCE/EMPLOYMENT – Mr. Martin

MOTION – Moved by Mrs. O'Neal to approve the following:

#### A. Personnel – Professional

##### 1. Resignations

- a. William Bennett, Freshman, Basketball, Boys, 20% (effective February 1, 2018; for personal reasons)
- b. Lori Huellemeier, Creekside, Art (effective at the end of the day May 31, 2018; for retirement purposes)
- c. Ann Schmitt, District, Preschool Supervisor (effective at the end of the day June 30, 2018; for personal reasons)

##### 2. Leaves of Absence

- a. Heidi Escobar, District, Psychologist (effective January 29, 2018 through March 29, 2018; for childrearing purposes)
- b. Lisa Head, Senior High, Intervention Specialist (effective January 29, 2018 through March 2, 2018; for medical reasons)
- c. Brooke Woodrey, East, 5<sup>th</sup> grade Math/Science (effective February 12, 2018 through April 27, 2018; for childrearing purposes)

##### 3. Employment

- a. Extracurriculars 2017-18

**Senior High**

Kyle Bolser, Tennis Assistant, Boys  
Jordan Conley, Baseball, Assistant, 50%  
Adam Grissom, Baseball, Assistant  
Michael Hess, Volleyball, Assistant, Boys  
Douglas Johnson, Lacrosse, Assistant, Girls  
Jason Krause, Track, Assistant  
Charnee Lumbus, Track, Assistant  
David Pierce, Track, Assistant  
Alexa Stinnett, Softball, Assistant

**Freshman**

William Amburgey, Baseball, 50%  
Nicholas Meiners, Baseball, 50%

**Middle (Creekside Middle)**

Lanita Drake, Intramural Basketball, Girls 6<sup>th</sup>

b. Co-Curriculars 2017-18

John Miller, Freshman/High School Choir, 50%

c. Recovery and/or Credit Flexibility Instructors

Tracy Ashford  
Whitney McKee

(The above-named persons are recommended for employment as credit recovery and/or credit flexibility instructors at the rate of \$28.99 per hour for the 2017-2018 school year for up to ten (10) hours per student per class.)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mr. Begley

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mrs. O’Neal & Mrs. Shorter

Nays: None

Motion Carried: 5-0

18-16 RESIGNATIONS/LEAVES OF ABSENCE/EMPLOYMENT – Mr. Weiser

MOTION – Moved by Mrs. Shorter to approve the following:

B. Personnel – Support

1. Resignations

- a. Terri Baker, Sr. High, Clerk III  
(effective the end of the day February 9, 2018; for personal reasons)

- b. Kathleen Kennedy, East, Educational Assistant  
(effective the end of the day February 2, 2018; for personal reasons)
  - c. Linda Meiser, East, Educational Assistant  
(effective the end of the day January 23, 2018 to retire effective February 1, 2018)
  - d. Christina Weber, Crossroads, Cook  
(effective the end of the day January 18, 2018; for personal reasons)
2. Leaves of Absence
- a. Wilma Batt, Sr. High, Food Service Assistant  
(effective January 10, 2018 through April 16, 2018; extension of unpaid personal medical)
  - b. Tonya Blevens, District Maintenance, Custodian  
(effective January 12, 2018 through March 1, 2018; extension of unpaid Workers Compensation)
  - c. Susan Miner, Sr. High, Food Service Assistant  
(effective February 1, 2018 through February 25, 2018; extension of unpaid personal medical)
3. Employment
- a. Deanna Bays, South, Educational Assistant  
(effective February 16, 2018; for a replacement position)
  - b. Maria Buschmann, Sr. High, Clerk III  
(effective February 12, 2018; for a replacement position)
  - c. Isiah Edwards, Crossroads, Temporary Custodian  
(effective February 20, 2018 through May 20, 2018; for a replacement position)
  - d. Stephen Ladley, South, Custodian  
(effective February 11, 2018; previous temporary employment; for a replacement position)
  - e. Joseph Penney, District, Director of Business Operations  
(recommended for a new two-year administrative contract effective May 1, 2018 – June 30, 2020, for 228 days, on the classified administrative salary range 3 for a replacement position)
  - f. Jessyka Scott, Sr. High, Educational Assistant  
(effective February 20, 2018; for a replacement position)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mr. Begley

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mrs. O’Neal & Mrs. Shorter  
Nays: None  
Motion Carried: 5-0

C. Items for Board Discussion

1. Preschool Services and Programs – Kathy Gilbert

A partnership with the Butler County Educational Services Center is intended to increase instructional time for 4 year olds Monday-Friday based on a sliding fee scale. Most students are free.

Mrs. Shorter asked about students with disabilities. Ms. Gilbert stated that the district has regular preschool classrooms with eight typically developing students and eight special education students.

2. Support Staff Substitute Pay Rates – Tom Weiser

This request will be brought back at the next meeting for approval.

3. Summer Building Maintenance Projects – Tom Weiser

The decision has been made to move forward with the Garland Group.

4. Policies

- a. AFBA – Evaluation of Treasurer – Nancy Lane
- b. BCCB – Evaluation of Treasurer – Nancy Lane
- c. BDDJ – Broadcasting and Taping of Board Meetings – Nancy Lane
- d. KBCD – Broadcasting and Taping of Board Meetings – Nancy Lane
- e. DECA – Administration of Federal Grant Funds – Nancy Lane
- f. DJF – Purchasing Procedures – Nancy Lane
- g. DI - Fiscal Accounting and Reporting – Nancy Lane
- h. DN – School Properties Disposal – Nancy Lane

These will be brought to the March 1<sup>st</sup> Work Session for approval.

18-17 APPROVAL OF BOARD POLICIES

MOTION – Moved by Mr. Begley to approve the following:

D. Other Items for Board Action

1. Recommend approval of the following Board Policies:
  - a. ACA/ACAA – Nondiscrimination on the Basis of Sex/Sexual Harassment
  - b. ACA-R/ACAA-R – Nondiscrimination on the Basis of Sex/Sexual Harassment Grievance Procedures
  - c. GBQ – Criminal Record Check
  - d. GBR – Family and Medical Leave
  - e. GBR-R – Family and Medical Leave
  - f. GCPD – Suspension and Termination of Professional Staff Members
  - g. GDB – Support Staff Contracts and Compensation Plans
  - h. GDBA – Support Staff Salary Schedules
  - i. GDBB – Support Staff Pupil Activity Contracts
  - j. GDBC – Support Staff Fringe Benefits
  - k. GDBD – Support Staff Leaves and Absences
  - l. GDBE – Support Staff Vacations and Holidays
  - m. GDKA – Support Staff Extra Duty
  - n. GDPD – Suspension, Demotion and Termination of Support Staff Members

SECOND – Seconded by Mrs. Shorter

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mrs. O’Neal & Mrs. Shorter  
Nays: None  
Motion Carried: 5-0

18-18 APPROVAL OF MINUTES/APPROVAL OF FINANCIAL REPORTS FOR JANUARY 2018/  
APPROVAL OF THE 2017-2018 AMENDED APPROPRIATIONS RESOLUTION/DONATIONS/  
DISPOSALS

MOTION – Moved by Mrs. O’Neal to approve the following:

TREASURER'S RECOMMENDATIONS AND REPORTS

A. Recommend approval of the minutes of the following meetings:

January 11, 2018 – Organizational Meeting/Special Meeting  
February 1, 2018 – Regular Work Session Meeting

B. Recommend approval of the financial reports for the month of January 2018.

C. Recommend approval of the 2017-2018 Amended Appropriations Resolution.

D. Recommend approval of the following donations:

1. A donation of \$500 from Infocase Inc. to the Fairfield High School Spirit Club.
2. A donation of \$2,840 from Fairfield Tempo Club to the Fairfield City School District.

**Total donations for 2018: \$3,440.00**

E. Recommend approval of the disposal of the following fixed assets:

<u>Tag Number</u>	<u>Description</u>	<u>Location</u>
30403	Cellular telephone	Public Relations
30592	Jetpack Mifi (hotspot)	Fairfield Prevention Coalition
26964	Projector	Freshman School
23252	Projector	High School
13103	Laminator	Crossroads Middle School

SECOND – Seconded by Mr. Begley

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mrs. O'Neal & Mrs. Shorter  
Nays: None  
Motion Carried: 5-0

COMMITTEE REPORTS

A. Legislative Update – Balena Shorter

House Bill 82 states that parents must be notified within two hours of not showing up for school.

House Bill 98 is adding career tech information.

House Bill 21 requires verification of community school enrollment.

Senate Bill 216 requires school deregulation of ACT-KRAL and requirements for gifted education.

B. Butler Tech – Michael Berding

Mr. Berding read the following statement:

A new partnership between Cincinnati State Technical and Community College and Butler Tech will make the goal of a college degree more affordable for students and their families.

The Butler Tech-Cincinnati State “Be Great Scholarship” is designed to bridge the gap between the total cost of attending Cincinnati State and the funds a student receives from federal financial aid, other scholarships, grants and expected family contribution. Qualifying students will receive up to a \$750 Be Great Scholarship per semester, or up to \$3,000 while earning a two-year degree. The deadline to apply is March 15, 2018. More details at [www.butlertech.org](http://www.butlertech.org)

A team of Butler Tech Information Technology students from Ross High School recently traveled to New York City to present on sustainable development issues at the United Nations headquarters. Butler Tech was one of just four U.S. public schools who partnered with international counterparts from Brazil, China, Korea and Tunisia in the Samsung Global Classroom STEAM Challenge (Science, Technology, Engineering, Arts, Math). The challenge encourages public school students to become involved in solving local issues and develop leadership skills as global citizens. The Butler Tech students worked with peers from Busan, Korea, in a virtual classroom environment. They had 10 weeks to collaboratively develop solutions using STEAM skills to address issues that align with the United Nations Sustainable Development Goals (SDGs). The Butler Tech team addressed the “No Poverty” and “Zero Hunger” SDGs with a proposal to extend the useful life of food and create employment opportunities. Their five-year business plan calls for creating partnerships with grocers and restaurants to preserve fresh foods approaching their sell-by dates so they could be stored or delivered to those in need. Other food wastes would be repurposed as fuel or compost material. Using a non-profit model, their business would also create jobs and provide educational training focused on breaking cycles of poverty

Butler Tech is committed to serving our students and the community of business partners. We are proud to grow as an organization to meet the workforce demands of our region.

In that spirit, I wanted to let you know that Hamilton City Schools and Butler Tech have started conversations about Butler Tech possibly assuming operations of Hamilton’s CTE programs. These talks are still in the very early stages. No decisions have been made in terms of timelines or possible programming.

- C. Parks and Recreation Update – Carrie O’Neal – No report
- D. Planning Commission – Brian Begley – No report

## ANNOUNCEMENTS

February 16, 2018 – Inservice Day (No Students)  
February 19, 2018 – President’s Day (No School)  
February 23, 2018 – Progress Reports Grades 1-12  
February 23, 2018 – FHS Brothers & Sisters United Present: Black History Showcase  
Featuring Tuskegee Airman Leslie Edwards, 7:00 PM, FHS PAC, Free Event to the Public  
February 24, 2018 – Father/Daughter Dance, 7:00 PM – 9:00 PM, FHS Arena  
March 1, 2018 – Board Meeting (Work Session), 6:30 PM, FAB Conference Room A

## BOARD MEMBER COMMENTS

### Mrs. O’Neal

She thanked Mrs. Gentry-Fletcher for her work on the website.  
She thought it was great to see the students from BSU and ACT-SO perform.  
She was a volunteer for the Be the Difference Program and felt it was an emotional day.

## BOARD MEMBER COMMENTS (continued)

### Mr. Berding

He thanked Mr. Smith and his staff for the ID project and the Be the Difference Program. He applauds them for their efforts.

### Mrs. Shorter

She thanked Mrs. Gentry-Fletcher for her efforts with the website.  
She expressed condolences to the community in Florida.  
She is sad to see Mrs. Schmidt leaving as she was a big help to her family.  
She thanked Denise Hayes, Cathy Landeen and Mary Villareal for their School Board recognition notes.  
She thanked all of the students who were there tonight.

### Mr. Begley

He thanked the District for the Be the Difference Program. He participated and it is truly a wonderful program.  
He expressed his condolences to Parkland, Florida.

### Mr. Hare

He stated that in light of recent tragedies we are blessed to have visionary and dedicated staff. Again this year 7<sup>th</sup> graders have participated in the ID project to assist children through their sometimes tumultuous journey through puberty and adolescence.

He stated that our 10<sup>th</sup> graders participated in the Be the Difference Program which is designed to help students to know their peers better and to be known by their peers at a deeper level. A higher level of knowing each other creates a new level of empathy and kindness towards others.

18-19 EXECUTIVE SESSION

MOTION – Moved by Mr. Berding to recess to Executive Session at 8:49 pm to discuss the following:

The employment and compensation of public employees 121.22 (G) (1)  
Court Action 121.22 (G) (3) – Pending or Imminent Litigation

SECOND – Seconded by Mr. Begley

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mrs. O’Neal & Mrs. Shorter  
Nays: None  
Motion Carried: 5-0

The Board resumed the meeting at 11:33 pm.

18-20 ADJOURNMENT

MOTION – Moved by Mr. Begley to adjourn the meeting.

SECOND – Seconded by Mr. Berding

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mrs. O’Neal & Mrs. Shorter  
Nays: None  
Motion Carried: 5-0

The meeting was adjourned at 11:34 pm by the President, Mr. Hare.

\_\_\_\_\_  
President

Attest: \_\_\_\_\_

\_\_\_\_\_  
Treasurer